

Short-Term Rental Cleaning Checklist

Before You Start

- ☐ Walk through the property before cleaning
- ☐ Check for damage, stains, missing items, or excessive mess
- ☐ Take photos of anything unusual or damaged
- ☐ Check for belongings left behind
- ☐ Check for signs of pests
- ☐ Gather cleaning supplies and equipment
- ☐ Ventilate the property as appropriate

Linens & Trash

- ☐ Strip all used beds
- ☐ Gather used towels, bath mats, and kitchen linens
- ☐ Check linens and towels for stains or damage
- ☐ Empty trash and recycling throughout the property
- ☐ Replace trash can liners
- ☐ Remove leftover food from the refrigerator and freezer
- ☐ Check cabinets and drawers for food or personal belongings

Bedrooms

- ☐ Dust furniture, lamps, headboards, shelves, and decor
- ☐ Wipe light switches, doorknobs, and other high-touch surfaces
- ☐ Check under beds, in drawers, and inside closets
- ☐ Check mattresses and pillows for stains or damage
- ☐ Make beds with fresh linens
- ☐ Remove hair and pet hair from bedding and upholstery
- ☐ Clean mirrors and glass
- ☐ Vacuum carpets and rugs or sweep and mop floors
- ☐ Check lamps and light bulbs
- ☐ Arrange pillows, blankets, and furnishings

Bathrooms

- ☐ Clean and disinfect toilets
- ☐ Scrub showers and tubs
- ☐ Clean sinks, countertops, faucets, fixtures, and mirrors
- ☐ Remove hair from showers, tubs, sinks, floors, and drains
- ☐ Check grout, caulk, and shower curtains for mildew
- ☐ Empty and clean trash cans
- ☐ Replace towels, washcloths, and bath mats
- ☐ Restock toilet paper, tissues, soap, and toiletries
- ☐ Sweep and mop floors
- ☐ Check for leaks, slow drains, or maintenance problems

Kitchen & Dining Area

- ☐ Clean and disinfect countertops, sink, and backsplash
- ☐ Clean dining table and chairs
- ☐ Wipe cabinet and drawer fronts
- ☐ Clean stovetop and range hood
- ☐ Wipe refrigerator, dishwasher, oven, microwave, and appliance handles
- ☐ Clean inside microwave and refrigerator
- ☐ Check oven and dishwasher; clean as needed
- ☐ Clean coffee maker and empty used grounds or pods
- ☐ Check dishes, glasses, utensils, and cookware for cleanliness
- ☐ Wash and put away dirty dishes
- ☐ Restock coffee, tea, condiments, and other guest amenities
- ☐ Restock paper towels, dish soap, dishwasher detergent, and trash bags
- ☐ Empty trash and recycling
- ☐ Sweep and mop floors

Living Areas

- ☐ Dust furniture, shelves, lamps, decor, and electronics
- ☐ Clean remotes, switches, doorknobs, and high-touch surfaces
- ☐ Clean fingerprints from windows, glass doors, and mirrors
- ☐ Check under sofa cushions and furniture
- ☐ Vacuum upholstered furniture
- ☐ Remove hair and pet hair
- ☐ Vacuum carpets and rugs or sweep and mop floors
- ☐ Fluff cushions and neatly arrange blankets
- ☐ Return furniture and decor to their proper locations
- ☐ Check lamps and light bulbs

Entryways & Outdoor Areas

- ☐ Sweep entryways, porches, decks, and patios
- ☐ Remove leaves, cobwebs, trash, and debris
- ☐ Wipe down outdoor tables and furniture
- ☐ Arrange furniture and cushions
- ☐ Check and clean grill as needed
- ☐ Check firepit or outdoor fireplace, if applicable
- ☐ Remove cigarette butts and pet waste
- ☐ Check exterior lights
- ☐ Report damaged furniture, railings, steps, or other safety concerns

Restock

- ☐ Restock bathroom supplies
- ☐ Restock kitchen and coffee supplies
- ☐ Restock laundry supplies, if provided
- ☐ Check extra linens, blankets, and towels
- ☐ Check guest cleaning supplies
- ☐ Make sure supplies meet the property's standard quantities
- ☐ Report items that need to be reordered

Final Guest-Ready Check

- ☐ Walk through the property as if you were the arriving guest
- ☐ Check for dust, crumbs, fingerprints, hair, and pet hair
- ☐ Make sure the property smells fresh and clean
- ☐ Check that beds, towels, furniture, and amenities are properly staged
- ☐ Test lights, lamps, TVs, and remotes
- ☐ Confirm Wi-Fi and essential guest technology are working
- ☐ Set thermostat to the property's standard temperature
- ☐ Close and lock windows
- ☐ Check exterior doors and locks
- ☐ Verify smart lock or keypad is working
- ☐ Make sure welcome materials are in place
- ☐ Take final photos, if required
- ☐ Report damage, missing items, maintenance issues, or low supplies

Safety Check

- ☐ Check smoke and carbon monoxide detectors
- ☐ Make sure fire extinguishers are visible and accessible
- ☐ Check that the first aid kit is stocked
- ☐ Look for trip hazards, loose rugs, damaged furniture, or exposed cords
- ☐ Check stairs, railings, decks, and walkways for obvious problems
- ☐ Report leaks, electrical problems, unusual odors, or safety concerns immediately

Periodic Deep Cleaning

- ☐ Clean windows, tracks, and screens
- ☐ Clean blinds, curtains, and window treatments
- ☐ Wash doors, doorframes, trim, and baseboards
- ☐ Dust ceiling fans, vents, light fixtures, and high surfaces
- ☐ Clean behind and underneath beds, sofas, and large furniture
- ☐ Deep-clean carpets, rugs, and upholstered furniture
- ☐ Wash mattresses, pillows, and protectors
- ☐ Inspect mattresses and pillows
- ☐ Clean inside cabinets, drawers, and closets
- ☐ Deep-clean oven, refrigerator, dishwasher, and other appliances
- ☐ Descale coffee makers, faucets, and showerheads
- ☐ Deep-clean grout and inspect caulking
- ☐ Wash or replace shower curtains and liners as needed
- ☐ Check walls and trim for scuffs or needed touch-ups
- ☐ Inspect linens, towels, cookware, dishes, and furniture for wear
- ☐ Replace worn or damaged items